

**Association of Farmworker Opportunity Programs**

**2018 National Conference**

**Schedule-at-a-Glance**

***GENERATIONAL***

***TRAINING***



**Monday, September 17, 2018**

8 am – 4 pm

REGISTRATION DESK open

10 am – 5 pm

AFOP STANDING COMMITTEE MEETINGS *(as arranged)*

**Tuesday, September 18, 2018**

7 am – 5 pm

REGISTRATION DESK open

8 am – 9 am

OPENING BREAKFAST BUFFET

<p>9 am – 10:15 am</p>	<p>PLENARY 1 – AFOP President Jeffrey Lewis; state NFJP success stories; Rep. (<i>invited</i>); Keynote presentation by Leading to Change, “Hope, Fear &amp; The Secret Life of Bees”</p>
<p>10:15 am – 10:30 am</p>	<p>Break (stretch)</p>
<p>10:30 am – 6 pm</p>	<p>AFOP BOARD OF DIRECTORS MEETING</p>
<p style="text-align: center;"><b>BREAKOUT SESSION A</b></p>	
<p>10:30 am – 12 pm</p>	<p><b>2017 AFOP Training Institute:</b> MaryAnn Lawrence, 2017 coursework review (<i>Previously registered 2017 credentialing students</i>)</p>
	<p><b>Employment &amp; Training – Entry Level:</b> Leading to Change, “Generational Crossroads: When X, Y, &amp; Booms Collide In the Workforce!”</p>
	<p><b>Employment &amp; Training – Mid-Level:</b> Sheri Mulling, "Working with Youth: Creating Hope and Opportunity"</p>
	<p><b>Next Generation Leadership:</b> Jeana Brooks "HR Supervisory Documentation"</p>
	<p><b>Agency Board Training:</b> Lee Foley, “Washington Update”</p>
	<p><b>MIS/Management:</b> PIRL</p>
<p>12 pm – 1:30 pm</p>	<p>Lunch on your own</p>

## BREAKOUT SESSION B

1:30 pm – 3 pm	<p><b>2017 AFOP Training Institute:</b> MaryAnn Lawrence, 2017 coursework review (<i>Previously registered 2017 credentialing students</i>) <b>REPEAT</b></p>
	<p><b>Employment &amp; Training – Entry Level:</b> Leading to Change, “Playing with Fire: Conflict and Your True Colors of Leadership”</p>
	<p><b>Employment &amp; Training – Mid-Level:</b> Linda Cozzolino, “Telling Your Organization's Story: Why It's Important and How To Do It”</p>
	<p><b>Next Generation Leadership:</b> Martin Campos-Davis, Oregon Human Development Corporation, “Developing Training Matrix”</p>
	<p><b>Agency Board Training:</b> Catherine Marshall, Capbuilders, “Launching and Leading a Successful Collaborative”</p>
	<p><b>MIS/Management:</b> Eligibility</p>
3 pm – 3:30 pm	BREAK: Coffee, tea

## BREAKOUT SESSION C

3:30 pm – 5 pm	<p><b>2017 AFOP Training Institute:</b> MaryAnn Lawrence, testing for all 2017 credentialing students</p>
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	<b>Employment &amp; Training – Entry Level:</b> Leading to Change, “Measuring the Magic: Innovative & Engaging Evaluation Tools for Extraordinary Organizations”
	<b>Employment &amp; Training – Mid-Level:</b> Betsy Foucha, "Generational Leadership"
	<b>Next Generation Leadership:</b> Shawna Rodriguez, "Grant Writing"
	<b>Agency Board Training:</b> Catherine Marshall, Capbuilders, “Fundraising in Challenging Times”
	<b>MIS/Management:</b> Cost Principles
	<b>FREE EVENING ON YOUR OWN</b>

# Wednesday, September 19, 2018

8 am – 4 pm	REGISTRATION DESK open
8 am – 9 am	Coffee and Tea
9 am – 10:15 am	PLENARY 2 – Welcome; AFOP Hall of Fame Awards presentation; Keynote Address by Kevin VanderNaald, Greatness Coaching, "Your Greatness is Already Here"
10:15 am – 10:30 am	Break (stretch)

# BREAKOUT SESSION D

10:30 am – 12 pm	<p><b>2018 AFOP Training Institute:</b> MaryAnn Lawrence, New course material: <i>(ATI course registration required)</i></p>
	<p><b>Employment &amp; Training – Entry Level:</b> Leading to Change, "Generational Crossroads: When X, Y, &amp; Booms Collide In the Workforce!" <i>(repeat)</i></p>
	<p><b>Employment &amp; Training – Mid-Level:</b> Betsy Foucha, "Generational Interviewing"</p>
	<p><b>Next Generation Leadership:</b> Jeana Brooks "HR Supervisory Documentation" <i>(repeat)</i></p>
	<p><b>Employment &amp; Training – Senior Level:</b> Kevin VanderNaald, Greatness Coaching, "Commitment – Your Renewable Resource" <i>(For Directors, Senior Staff, and Agency Board Members)</i></p>
	<p><b>MIS/Management:</b> Performance Standards</p>
12 pm – 1:30 pm	<p>Buffet Lunch featuring Children in the Fields Campaign Essay &amp; Art Contest Winners</p>

**BREAKOUT SESSION E**

1:30 pm – 3 pm	<p><b>2018 AFOP Training Institute:</b> MaryAnn Lawrence, New course material: <i>(ATI course registration required)</i> REPEAT</p>
	<p><b>Employment &amp; Training – Entry Level:</b> Leading to Change, "Playing with Fire: Conflict and Your True Colors of Leadership" <i>(repeat)</i></p>
	<p><b>Employment &amp; Training – Mid-Level:</b> Sheri Mulling, "It is More Than a Job Placement"</p>
	<p><b>Next Generation Leadership:</b> Shawna Rodriguez, "Grant Writing" <i>(repeat)</i></p>
	<p><b>Employment &amp; Training – Senior Level:</b> <i>DOL – Eligibility (For Directors, Senior Staff, and Agency Board Members)</i></p>
	<p><b>MIS/Management:</b> WIPS</p>

**BREAKOUT SESSION F**

3:30 pm – 5 pm	<p><b>2018 AFOP Training Institute:</b> new course material: <i>(ATI course registration required)</i></p>
	<p><b>Employment &amp; Training – Entry Level:</b> Leading to Change, "Measuring the Magic: Innovative &amp; Engaging Evaluation Tools for Extraordinary Organizations" <i>(repeat)</i></p>
	<p><b>Employment &amp; Training – Mid-Level:</b> Linda Cozzolino, "Navigating the World of Social Media with special focus on Facebook: Tips &amp; Tools for Busy Professionals"</p>



	<p><b>Next Generation Leadership:</b> Debbie Smith, "Budgets for Non Financial Staff"</p>
	<p><b>Employment &amp; Training – Senior Level:</b> "DOL 101 – What's My Role" - panel discussion to better understand the roles and responsibility of those involved with the NFJP program. <i>(For Directors, Senior Staff, and Agency Board Members)</i></p>
	<p><b>MIS/Management:</b></p>
5:00 pm – 6:00 pm	<p>AFOP Training Institute CERTIFICATION CEREMONY – Remarks by AFOP President Jeffrey Lewis; certificates presented by MaryAnn Lawrence and Mike Fazio <i>(All conference participants to attend, particularly credentialing-program students and their supervisors)</i></p>
6:00 pm – 8:00 pm	<p><b>President’s Wine &amp; Cheese Reception</b> – all attendees are invited to a relaxing reception with music, wine, cheese and good company!</p>
	<p style="text-align: center;"><b>DINNER ON YOUR OWN</b></p>
<p><b>Thursday, September 20, 2018</b></p>	
8 am – 12 pm	<p>REGISTRATION DESK open</p>

8 am – 9 am	COFFEE SERVICE
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## BREAKOUT SESSION G

	<b>2018 AFOP Training Institute:</b> new course material: ( <i>ATI course registration required</i> )
8:30 am – 10 am	<b>Employment &amp; Training - Entry Level:</b>
	<b>Employment &amp; Training – Mid-Level:</b>
	<b>Next Generation Leadership:</b> Silvia Munoz, "Keeping Organized with Software Apps"
	<b>Employment &amp; Training – Senior Level:</b> Non Profit Management ( <i>For Directors, Senior Staff, and Agency Board Members</i> )
	<b>MIS/Management:</b>
10:30 am – 12 pm	PLENARY 3 – Closing LUNCH BUFFET – AFOP Excellence Awards presentation by Stephannie Durant Brooks; AFOP President Jeffrey Lewis’s closing remarks; conference close, and raffle drawings ( <b><i>must be present to win</i></b> )
12:30 pm – 1:30 pm	AFOP Conference Committee Post-Event Meeting

*\*PLEASE NOTE: All events are subject to change (content, location, time, etc.)*

Contact [romanchok@afop.org](mailto:romanchok@afop.org) or 202-354-1769 for any questions.

**Suggested Track Participants**

**Employment & Training - Entry Level:** Sessions intended for staff with 1 – 2 years experience

**Employment & Training - Mid-Level:** Sessions designed for staff with 2 – 5 years experience or 5+ years of experience and not on career advancement track

**Next Generation Leadership:** Sessions targeted for staff with 5+ years of experience on career advancement track

**MIS/Management:** Sessions intended for agency MIS/Management professionals

**Agency Board Training/Employment & Training Senior Level:** Sessions planned for Directors, Senior Staff, and Agency Board Members

***All AFOP 2018 National Conference activities will be held at:***

***Hyatt Regency Washington on Capitol Hill***

***400 New Jersey Avenue, NW***

***Washington, DC 20001***

***202-737-1234***